

EXECUTIVE BOARD

A G E N D A

Date: Monday 16 January 2006 at 9.15 am

Venue: Old Library Room, Town Hall

Membership as at 21 November 2005

Portfolio

Alex Hollingsworth (Leader)

Bill Baker (Deputy Leader)

Susan Brown

Mary Clarkson

Maureen Christian

Dan Paskins

John Tanner

Ed Turner

Alan Armitage

Matthew Sellwood

Over-arching responsibility

Capital Projects and Procurement

Crime and Community Safety

Leisure

Culture and Communities

Social Inclusion

Environment

Strategic Planning, Housing and
Economic Development

Without Portfolio

Without Portfolio

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The quorum of the Executive Board is three members. No substitutes are permitted.

Declaring Interests

What interests do I need to declare in a meeting?

As a first step you need to declare any personal interests you have in a matter. You will then need to decide if you have a prejudicial interest in a matter.

What is a personal interest?

You have a personal interest in a matter if that matter affects the well being or financial position of you, your relatives or your friends more than it would affect other people in the Council's area. A personal interest can affect you, your relatives or your friends positively or negatively. You should declare it if you or they would stand to gain or lose by the decision.

You also have a personal interest in a matter if it relates to any interests which you must register.

What do I need to do if I have a personal interest in a matter?

You must declare it when you get to the item on the agenda headed "Declarations of Interest" or as soon as it becomes apparent to you.

Can I stay in a meeting if I have a personal interest?

You can still take part in the meeting and vote on the matter unless your personal interest is also a prejudicial interest.

What is a prejudicial interest?

A prejudicial interest is one which a member of the public who knows the relevant facts would reasonably think is so significant that it is likely to affect your judgement of the public interest.

What is not a prejudicial interest?

The Code of Conduct sets out a small number of exceptions. Check with the Monitoring Officer if you are in any doubt.

What do I need to do if I have a prejudicial interest?

If you have a prejudicial interest in a matter being discussed at a meeting, you must leave the room. You cannot take part in discussions on that matter or try improperly to influence anyone's decision on the matter.

PART I
PUBLIC BUSINESS

1. APOLOGIES FOR ABSENCE

2. DECLARATIONS OF INTEREST

Members are asked to declare any personal or personal and prejudicial interests they have in any of the following agenda items. Guidance on this is set out above.

3. PUBLIC QUESTIONS

Executive Board Procedure Rule 13(iii) - At the discretion of the Executive Board, members of the public may ask questions about issues set out on the agenda, subject to having registered with the Chief Executive their wish to speak, and the subject matter of the question, by 2.00 pm on the working day before the meeting.

Procedure Rule 13(iii) says that the Executive Board may hear questions for up to a maximum of 15 minutes. There is no provision for the terms of the Procedure Rule to be suspended.

4. SCRUTINY RECOMMENDATIONS AND REPORTS

Reports and recommendations (attached) of Scrutiny Committees

5. SCRUTINY REVIEW - HOUSING VULNERABLE YOUNG PEOPLE

Report of the Housing Scrutiny Committee

6. PROPOSED EXPENDITURE OF FINANCIAL CONTRIBUTIONS MADE TO THE COUNCIL UNDER PLANNING AGREEMENTS

Report (attached) of the Planning Services Business Manager

7. DRAFT SUPPLEMENTARY PLANNING DOCUMENTS – AFFORDABLE HOUSING AND NATURAL RESOURCES IMPACT ANALYSIS

Report (attached) of the Planning Services Business Manager

8. STATEMENT OF COMMUNITY INVOLVEMENT

Report (attached) of the Planning Services Business Manager

NOTE: Copies of the Statement of Community Involvement have been circulated separately to members of the Board. Spare copies will be available at the meeting and are available on request from the Committee Secretary.

9. CONSULTATION ON THE FULL LOCAL TRANSPORT PLAN 2006- 2011

Report (attached) of the Planning Services Business Manager

10. PUBLIC CONSULTATION ON THE LOCAL AIR QUALITY ACTION PLAN

Report (attached) of the Environmental Health Business Manager

NOTE: Copies of the draft Action Plan have been circulated separately to members of the Board. Spare copies will be available at the meeting and are available on request from the Committee Secretary.

11. LETTINGS PLAN - ALLOCATIONS PERCENTAGES

Report (attached) of the Housing Services Business Manager

12. ALLOTMENT CONDITION SURVEY

Report (attached) of the Strategic Director, Physical Environment

13. TREE STRATEGY

Report (attached) of the Strategic Director, Physical Environment

14. OXFORD CITY COUNCIL EVENTS STRATEGY

Report (attached) of the Strategic Director, Physical Environment

15. COMMUNITY AND CORE COUNCIL EVENTS

Report (attached) of the Strategic Director, Physical Environment

16. IMPLEMENTING ELECTRONIC GOVERNMENT STATEMENT (5)

Report (attached) of the Business Systems Business Manager

17. PROPERTY MAINTENANCE BACKLOG – OPTIONS FOR THE FUTURE

Joint report (attached) of the Built Environment and Financial and Asset Management Business Managers

The Finance Scrutiny Committee considered the report on 21 December 2005 and resolved to inform the Executive Board that the Committee:-

- (1) supports the recommendations set out in the report;
- (2) would urge, in relation to the carrying out of essential work to Temple Cowley Pools and the Ice Rink, that account is taken of the final Leisure Strategy;
- (3) recommends that the setting-up of a dilapidations budget or sinking fund to fund property maintenance is investigated;
- (4) would wish to see reports concerning the revenue implications of transferring liabilities, the sustainability in the medium term of the maintenance budget and the results of the Leisure and Community Centres reviews insofar as they relate to property maintenance issues.

18. SETTING THE COUNCIL TAX BASE 2006/07

Report (attached) of the Financial and Asset Management Business Manager

19. THE CHILDREN ACT 2004 AND THE OXFORDSHIRE CHILDREN AND YOUNG PEOPLE'S PLAN AND CHANGE FOR CHILDREN PROGRAMME

Report (attached) of the Neighbourhood Renewal Business Manager

20. REVIEW OF SECTION 42 ARRANGEMENTS

Report (attached) of the Strategic Director, Physical Environment

21. NEW RECYCLING FOR OXFORD

Report (attached) of the Interim City Works Business Manager

22. REDBRIDGE PARK AND RIDE – TENDER ACCEPTANCE

Report (attached) of the Transport and Parking Business Manager

(See also the confidential annex in Part II of the agenda)

23. AREA COMMITTEE RECOMMENDATIONS

Recommendations (attached) from Area Committees

24. PORTFOLIO HOLDER QUESTIONS

There are no questions for the Board to consider.

25. DECISIONS TAKEN IN THE BEST INTERESTS OF THE COUNCIL

There are no decisions to report to the Board.

26. FUTURE BUSINESS

List (attached) of future agenda items contained in the Forward Plan, published on 16 December 2005, compiled by the Head of Legal and Democratic Services.

27. MINUTES

Minutes (attached) of the meeting of the Board held on 12 December 2005.

28. MATTERS EXEMPT FROM PUBLICATION

If the Board wishes to exclude the press and the public from the meeting during consideration of any of the items on the exempt from publication part of the agenda, it will be necessary for the Board to pass a resolution in accordance with the provisions of Section 100A(4) of the Local Government Act 1972 on the grounds that their presence could involve the likely disclosure of exempt information as described in specific paragraphs of Part I of Schedule I2A of the Act.

PART II

MATTERS EXEMPT FROM PUBLICATION

C1. REDBRIDGE PARK AND RIDE – TENDER ACCEPTANCE

Confidential Annex (attached) to the report of the Transport and Parking Business Manager at item 24

C2. UNITS 101-102 COVERED MARKET

Report (attached) of the Financial and Asset Management Business Manager

(Exempt – contains contract terms under negotiation)